

Dear Member,

You are cordially invited to attend the Eighth (8<sup>th</sup>) Annual General Meeting of the members of HellermannTyton Private Limited (“the Company”) to be held on Monday, September 28, 2020 at 11:00 AM IST through video conference (VC). The Notice of the meeting, containing the business to be transacted, is enclosed herewith.

Very truly yours,

-sd-

Nishant Sharma  
(Director)

DIN: 07009033

Address: A-158-159, Flat No-11,  
New Panchwati Colony, GT Road,  
Ghaziabad-201001, Uttar Pradesh

Place: Noida

Date: September 06, 2020

Enclosures:

1. Notice of 8<sup>th</sup> Annual general Meeting
2. Instructions for participation through Video Conferencing (VC)

Note: Attendees who require technical assistance to access and participate in the meeting through VC are requested to contact the helpline number: **+91-9971447984**

## **Notice of the 8<sup>th</sup> Annual General Meeting**

Notice is hereby given that the Eighth (8<sup>th</sup>) Annual General Meeting of the members of HellermannTyton Private Limited (“Company”) will be held on Monday, September 28, 2020 at 11:00 AM IST through video conferencing (VC) in order to transact the following business:

### **ORDINARY BUSINESS-**

1. To receive, consider and adopt the Financial Statements of the Company for the financial year ended March 31, 2020 comprising of Balance Sheet, Profit & Loss Account, Cash Flow Statements and related Notes thereto for the financial year ended March 31, 2020 and reports of the Board of Directors and the Auditors thereon and in this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** the audited Financial Statements of the Company for the financial year ended on March 31, 2020 comprising of Balance Sheet, Profit & Loss Account, Cash Flow Statements and related Notes thereto for the financial year ended March 31, 2020 and reports of the Board of Directors and the Auditors thereon, as circulated to the members, be and are hereby considered, adopted and approved by the Company.”

**For and on behalf of the board of directors  
HellermannTyton Private Limited**

-sd-

**(Nishant Sharma)**

Director

DIN: 07009033

Address: A-158-159, Flat No-11,  
New Panchwati Colony, GT Road,  
Ghaziabad-201001, Uttar Pradesh

Place: Noida

Date: September 06, 2020

**Notes:**

1. Pursuant to the General Circular numbers 20/2020, 14/2020, 17/2020 issued by the Ministry of Corporate Affairs (MCA) (hereinafter collectively referred to as “the Circulars”), companies are allowed to hold AGM through VC, without the physical presence of members at a common venue. Hence, in compliance with the Circulars, the AGM of the Company is being held through VC.
2. A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his / her behalf and the proxy need not be a member of the Company. Since the AGM is being held in accordance with the Circulars through VC, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed hereto.
3. The proceedings of the AGM shall be deemed to be conducted at the Registered office of the Company i.e. 602, Kanchenjunga Building, 18 Barakhamba Road, New Delhi, Central Delhi - 110001 India. Since the AGM will be held through VC, the Route Map is not annexed in this Notice.
4. A Participation of members through VC will be reckoned for the purpose of quorum for the AGM as per section 103 of the Companies Act, 2013 (“the Act”).
5. In compliance with the Circulars, the Annual Report 2019-20, the Notice of the Eighth (8<sup>th</sup>) AGM along with the Annual Report 2019-20 are being sent only through electronic mode to those members whose email addresses are registered with the Company.
6. Members may also note that the Notice of the 8th AGM and the Annual Report 2019-20 will also be available on the Company’s website <https://www.hellermanntyton.com/in/news>

**General Guidelines for VC Participation-**

1. Members may note that the 8th AGM of the Company will be convened through VC in compliance with the applicable provisions of the Companies Act, 2013, read with the Circulars. The facility to attend the meeting through VC will be provided by the Company. Members may access the same at the link <https://zoom.us/j/93974271338?pwd=N1I4b0syakdZRWhCQjdxWGZBeDNJZz09>.
2. The facility of joining the AGM through VC will be opened 60 minutes before the scheduled start-time of the AGM and will be available for Members on a first-come-first-served-basis.

3. Members can participate in the AGM through their desktops / smartphones / laptops etc. However, for better experience and smooth participation, it is advisable to join the meeting through desktops/ laptops with high-speed internet connectivity.

4. Please note that participants connecting from mobile devices or tablets, or through laptops via mobile hotspot may experience audio / video loss due to fluctuation in their respective networks. It is therefore recommended to use a stable Wi-Fi or LAN connection to mitigate any of the aforementioned glitches.

**5. System requirements for best VC experience:**

- Internet connection – broadband, wired or wireless (3G or 4G/LTE), with a speed of 5 Mbps or more
- Microphone and speakers – built-in or USB plug-in or wireless Bluetooth
- Browser:
  - Google Chrome: Version 72 or latest
  - Mozilla Firefox: Version 72 or latest
  - Microsoft Edge Chromium: Version 72 or latest
  - Safari: Version 11 or latest
  - Internet Explorer: Not Supported